

Protocol Reference Sheet

for

The BMP Annual Maintenance Certification Protocol

City of Durham
DEPARTMENT OF PUBLIC WORKS
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1. **Maintenance Agreements:** A copy of the recorded maintenance agreement for a BMP can be viewed at or downloaded from the Public Records database, maintained by the Durham County Register of Deeds at the following web address: <http://rodweb.co.durham.nc.us/>. All that is required is that you know the book and page reference for the agreement in question. The book and page reference for your agreement is found at the top of the letter.
2. **Governing Documents for the BMP Annual Maintenance Certification Protocol:** The governing documents for the BMP Annual Maintenance Certification Protocol can be viewed at or downloaded from the Stormwater Services Division (SSD) web page at the following web address: <http://www.durhamnc.gov/departments/works/stormwater.cfm>. Copies can also be obtained directly from SSD.
3. **Governing Documents for the BMP Maintenance Certifier (BMC) Program:** The governing documents for the BMP Maintenance Certifier (BMC) Program can be viewed at or downloaded from the SSD web page at the following web address: <http://www.durhamnc.gov/departments/works/stormwater.cfm>. Copies can also be obtained directly from SSD.
4. **City of Durham “Owner’s Guide to the Maintenance of BMPs Constructed in the City of Durham”:** The “Owner’s Guide to the Maintenance of BMPs Constructed in the City of Durham” can be viewed at or downloaded from the SSD web page at the following web address: <http://www.durhamnc.gov/departments/works/stormwater.cfm>.
5. **BMP Inspection Report Forms:** Copies of acceptable BMP Inspection Report forms can be viewed at or downloaded from the SSD web page at the following web address: <http://www.durhamnc.gov/departments/works/stormwater.cfm>. Copies of specific BMP Inspection Report forms can also be obtained directly from SSD.
6. **City of Durham “Reference Guide for Development,” November 2006:** The “Reference Guide for Development” can be viewed at or downloaded from the

Engineering Division web page at the following web address:

<http://www.durhamnc.gov/departments/works/stormwater.cfm>.

7. **North Carolina Division of Water Quality Stormwater “Best Management Practices Manual,” July 2007:** The “Best Management Practices Manual” can be viewed at or downloaded from the North Carolina Department of Environment and Natural Resources, Division of Water Quality, web page at the following web address: http://h2o.enr.state.nc.us/su/documents/BMPManual_WholeDocument.pdf.
8. **City of Durham City Code, “Stormwater Management and Pollution Control Ordinance (Illicit Discharge Ordinance),” Adopted November 20, 2006:** The Stormwater Management and Pollution Control Ordinance (Illicit Discharge Ordinance),” can be viewed at or downloaded from the SSD web page at the following web address:
<http://www.durhamnc.gov/departments/works/stormwater.cfm>.